

SOUTHFIELD SCHOOL

PROVIDER ACCESS POLICY

1. Introduction

This policy statement sets out the academy's arrangements for managing the access of providers to pupils at the academy for the purposes of giving them information about the provider's education or training offer. This complies with the academy's legal obligations under Section 42B of the Education Act 1997.

2. Student entitlement

Students in years 8 – 11 entitled:

- To find out about technical education qualifications and apprenticeship opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships- through option evenings, assemblies and group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.

3. Management of provider access requests

3:1 Procedure

A provider wishing to request access should contact Helen Page, Communications Officer

Telephone: 01536 513063

Email: hpage@southfieldsch.co.uk

Date: September 2018	To be reviewed: Annually	Next review date: September 2019
Page 1 of 2		

SOUTHFIELD SCHOOL

3:2 Opportunities for access

A number of events, integrated into the academy careers programme, will offer providers an opportunity to come into the academy to speak to pupils and/ or their parents:

	Autumn Term	Spring Term	Summer Term
Year 8	Assembly and tutor group opportunities Collapsed timetable for PSHEC input	Assembly and tutor group opportunities Collapsed timetable for PSHEC input	Assembly and tutor group opportunities Collapsed timetable for PSHEC input
Year 9	Assembly and tutor group opportunities Collapsed timetable for PSHEC input Options evening	Assembly and tutor group opportunities Collapsed timetable for PSHEC input	Assembly and tutor group opportunities Collapsed timetable for PSHEC input
Year 10	Assembly and tutor group opportunities Collapsed timetable for PSHEC input	Assembly and tutor group opportunities Collapsed timetable for PSHEC input	Assembly and tutor group opportunities Collapsed timetable for PSHEC input
Year 11	Assembly and tutor group opportunities Collapsed timetable for PSHEC input Sixth form open evening	Assembly and tutor group opportunities Collapsed timetable for PSHEC input	Assembly and tutor group opportunities Collapsed timetable for PSHEC input

Please speak to our named Careers Leader to identify the most suitable opportunity for you.

The academy policies on safeguarding and visitors sets out the academy's approach to allowing providers into the academy as visitors to talk to our students. These can be found on the academy's website.

4. Premises and facilities

The academy will make the sports hall, main hall, gym, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The academy will also make available projectors and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers leader or a member of the admin team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Reception.

Date: September 2018	To be reviewed: Annually	Next review date: September 2019
Page 2 of 2		