



**SIXTH FORM APPLICATION FORM**  
(External applications)

**Please return this form (Part A) with Part B to the Admissions Office by  
19<sup>th</sup> December 2016**

Student's name .....

Legal name if different from above .....

Date of Birth ..... Male / Female .....

Current home address .....

.....

New address if moving house .....

.....

Date of proposed move .....

Name of Parent/Carer	Contact Tel. Number	Email Address

(The student's home address will be regarded as the address at which they normally reside)

Length of residency in the UK .....

Current or previous school .....

.....

Does the student have a Statement of Special Educational Needs?    Yes / No

Does the student have a sibling currently on roll at Southfield School?    Yes / No

Signed ..... Date.....

**In the event of oversubscription, places will be allocated in line with the  
6<sup>th</sup> Form Admission Policy**

## Joining the Sixth form at Southfield School

Application information for admission to Southfield sixth form, including students currently attending the school, is detailed in the sixth form prospectus. Application must be made via the process set out on the website.

A student will only be allocated a place in the sixth form if they meet the academic entry requirement criteria as specified for each subject.

Admissions to the sixth form will be from:

- Students in year 11 at Southfield school
- Students from outside Southfield school

### Admissions policy for external students

Students applying for entry into Southfield sixth form (external applicants) in September 2017 must be aged 16, 17 or 18 on 31<sup>st</sup> August 2017. They must also be eligible to apply under UK residency regulations as set out in the Education (Fees and Awards) (England) Regulations 2007. Supporting documentation will be requested where appropriate.

Under Department for Education regulations, up to 25% of the sixth form roll can be male.

Students with a statement of special educational needs which names the school as appropriate provision will be admitted regardless of the number of applications received.

In the event of over-subscription, places will be offered to applicants fulfilling the entry requirements as described above according to the following criteria:

1. Students in public care (looked after children) or a student who was previously looked after but immediately after being looked after became subject to an adoption, residence, or special guardianship order.
2. If an applicant has a sibling already in the school, who lives at the same address and who will be continuing at the school for the next academic year.
3. The distance of the applicant's home address from school will be measured in a straight line with the closest having preference.

NB. a) A looked after child is a child who is:

- (i) in the care of a local authority, or
- (ii) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989)

b) Sibling refers to:

- (i) a sister or brother sharing the same parents,
- (ii) a half-sister or half-brother where two children share one parent,
- (iii) a step-sister or step-brother where two children are related by a parent's marriage or partnership.
- (iv) adopted children
- (v) a brother or sister must be living at the same address at the time the application is made

c) Distance will be measured on a straight line basis from the school to the home address using a geographical information system

- e) Places offered will be dependent on confirmation of attainment after results day in August 2017
- f) Places will be allocated to both male and female applicants in accordance with the oversubscription criteria detailed above. Once the quota of 25% male students is reached, any remaining available places will be allocated to female applicants
- g) Late applications will be accepted and considered in accordance with the above criteria on set dates which will be notified at the time of application.
- h) A waiting list will be kept open until the end of Term 1 2017/18 and any places offered from the waiting list will be allocated in accordance with the oversubscription criteria.
- g) Unsuccessful applicants will have the right of appeal to an independent panel.

### **False Information**

Any place offered on the basis of a fraudulent or intentionally misleading application e.g. giving a false address will be withdrawn. It is for the parents or carer to satisfy Southfield School of their circumstances, as they apply to the admission criteria at the time of application.

### **Timetable for admission**

- Return date for applications 19<sup>th</sup> December 2016
- Provisional offer of sixth form place January 2017
- GCSE results 24<sup>th</sup> August 2017  
(Students to confirm places by 24/08/17 or 04/09/17 from 12-3pm when the school will be open for potential Year 12 students).
- Allocation of confirmed places August 2017
- Decision communicated to parents August 2017
- Independent Appeals Term 1 2017

### **Late Applications and Transfers**

Late applications will be considered up to the end of the second week of the autumn term.

Late applications from external students will be considered in accordance with the minimum entry requirements and oversubscription criteria. The right of appeal will also apply to late applications.

Full details can be obtained by:

Website: [www.southfieldsch.co.uk](http://www.southfieldsch.co.uk).

Telephone: 01536 513063 ask for The Admissions Office

E-mail: [admissions@southfieldsch.co.uk](mailto:admissions@southfieldsch.co.uk)



# Southfield Sixth Form External Application Form

## Updated Options: 2017/18

Please return to the **Admissions Office** by **8<sup>th</sup> February, 2017**

Students to confirm places by 24/08/17 or 04/09/17 from 12-3pm when the school will be open for potential Year 12 students.

Name: \_\_\_\_\_

DOB: \_\_\_\_\_

**Please confirm your choices on the table below even if they have not changed. Do not select more than one subject from a column. Subjects shaded in yellow are those that are delivered by our collaboration partner, Latimer Arts College. Transport is provided for students to attend these subjects at Latimer Arts College.**

Block A	Block B	Block C	Block D	Block E
Dance	Economics	French	History	Maths resit
Sociology	Chemistry	Physics	Biology	English resit
Maths	BTEC Health & Social Care	Psychology	Applied Science	Ext Project
Psychology	Media Studies	Art	Politics	Young Enterprise
English Language	English Literature	Cambridge Tech. Business	Media Studies	Maths*
History	Geography	Biology	Sociology	
Textiles	BTEC Creative Media	Music	BTEC IT	
BTEC Business	DT : Resistant Materials	PE	Theatre Studies	
Geography	Philosophy and Ethics	BTEC Sport		
		A-Level Film		

\*This subject may be sat as both an AS and an A Level – it may be a good option for those wishing to select more than 3 A levels but cannot be combined with a travel subject.

Predicted grades:

Subject (List all subjects)	Grade
English Literature	
English Language	
Maths	
Science	

**Key:** (CTEC) = Level 3 Cambridge Technical

Student Signature:	Date:
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I have selected these subjects because...

  

I am also applying to ..... to do .....

I have made changes to my original choice	<input type="checkbox"/>	Please tick
Southfield is my 1 <sup>st</sup> choice	<input type="checkbox"/>	